



SAINIK SCHOOL NAGROTA-JAMMU (J&K)
(A Residential School under Sainik Schools Society, MoD, Govt. of India)



RECRUITMENT

1. Applications are invited from suitable candidates for the following posts as per the details given under:-

S No.	Name of Post and Age Limit, Vacancy & Pay Level	Eligibility						
(a)	Office Superintendent x 01 Regular Age: Between 18 and 50 years as on 01 Jul 24 Reserved for UR Pay Level: Level-6, ₹35,400-1,12,400 (Pre-revised PB-2 ₹9300-34800 + GP ₹4200/-)	Essential Qualifications:- 1. Graduate with 5 years office experience of a supervisory post in a Govt. or commercial establishment; OR 7 years experience as UDC or equivalent in the school. AND 2. Ability to correspond independently in English. Desirable:- 1. Ability to correspond independently in Hindi. 2. Proficiency in MS Office. 3. Knowledge of Computer Application. 4. Knowledge of Rules of Civil Administration. 5. Typing speed of minimum 40 wpm. Note: - The condition of being a graduate may be waived for ex-servicemen who had attained the rank of JCOs in the Clerical Cadre and for Ex-Defence Service Officers.						
(b)	TGT (Science) x 01 Contractual for a period of one year. Age: Between 21 and 35 years as on 01 Jul 24 Reserved for ST Consolidated Salary: ₹30,000/- Per month and Free Messing with Cadets	Essential Qualifications:- 1. Four years' Integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. OR Bachelor's Degree with at least 50% marks in the concerned subjects/combination of subjects and in aggregate. The electives subjects and Languages in the combination of subjects as under:- <table border="1" style="margin-left: 20px;"> <thead> <tr> <th>Ser</th> <th>Post (Subject)</th> <th>Subject(s) at Graduation Level</th> </tr> </thead> <tbody> <tr> <td>(a)</td> <td>TGT (Science)</td> <td>Botany, Zoology and Chemistry</td> </tr> </tbody> </table> 2. B.Ed or equivalent degree from recognized University or NCTE recognized Institution. 3. Pass in the Central Teacher Eligibility Test (CTET) Paper II, conducted by the CBSE in accordance with the Guidelines framed by the NCTE for the purpose. 4. Proficiency in teaching in English & Hindi Medium. Desirable:- 1. Experience of teaching in a Residential/CBSE school. 2. Proficiency in Games & Sports, NCC Certificate holder. 3. Higher Qualification. 4. Knowledge of Computers.	Ser	Post (Subject)	Subject(s) at Graduation Level	(a)	TGT (Science)	Botany, Zoology and Chemistry
Ser	Post (Subject)	Subject(s) at Graduation Level						
(a)	TGT (Science)	Botany, Zoology and Chemistry						

Contd.....2

(c)	<p>Counselor x 01 Contractual for a period of one year. Age: Between 21 and 35 years as on 01 Jul 24 Reserved for UR Consolidated Salary: ₹25,000/- Per month and Free Messing with Cadets</p>	<p>Essential Qualifications:- Graduate/Post Graduate in Psychology OR Post Graduate in Child Development OR Graduate/Post Graduate with Diploma in Counseling, with at least 50% marks.</p> <p>Desirable:-</p> <ol style="list-style-type: none"> 1. Minimum of One year Experience in Providing Career/Educational Counseling to students at schools.. 2. Working knowledge and experience in placement Bureaus. 3. Registration with rehabilitation council of India as Vocational. 4. Interested in other extra curricular activities and aptitude for residential school life style.
(d)	<p>Ward Boys x 04 Contractual for a period of one year. Age: Between 18 and 50 years as on 01 Jul 24 Reserved for:- 03 x UR and 01 x OBC Consolidated Salary: ₹18,000/- Per month and Free Messing with Cadets</p>	<p>Essential Qualifications:- Matriculation</p> <p>Desirable:-</p> <ol style="list-style-type: none"> 1. Higher Qualification. 2. Proficiency in spoken English and Sports. 3. Basic knowledge in Computers and First Aid.
(e)	<p>Nursing Sister (Female) Contractual for a period of one year. Age: Between 18 and 50 years as on 01 Jul 24 Reserved for UR No. of Vacancy: 01 Consolidated Salary: ₹25,000/- Per month and Free Messing with Cadets</p>	<p>Essential Qualifications:-</p> <ol style="list-style-type: none"> 1. Nursing Diploma/Degree 2. 05 years experience or ex-serviceman of Medical Assistant trade with at least 5 years experience after training. <p>Desirable:- Experience of working in Residential schools.</p>
(f)	<p>PEM/PTI-cum-Matron (Female) Contractual for a period of one year. Age: Between 21 and 35 years as on 01 Jul 24 Reserved for UR No. of Vacancy: 01 Consolidated Salary: ₹25,000/- Per month and Free Messing with Cadets</p>	<p>Essential Qualifications:- Bachelor of Physical Education (B.P.Ed) – 4 yrs Degree Course. OR Three years Graduation + One year B.P.Ed Diploma. OR B.Sc Physical Education; Health Education & Sports + One year B.P.Ed Diploma.</p> <p>Desirable:-</p> <ol style="list-style-type: none"> 1. Experience of working in Residential schools as Warden/Matron, in addition. 2. Proficiency in Sports/participation in State and /or National level in any sport. 3. NCC Certificate holder.

(g)	Band Master Contractual for a period of one year. Age: Between 18 and 50 years as on 01 Jul 24 Reserved for UR No. of Vacancy: 01 Consolidated Salary: ₹25,000/- Per month and Free Messing with Cadets	<u>Essential Qualifications:-</u> Potential Band Master/Band Major/Drum Major course at the AEC Training and Centre, Pachmarhi or Equivalent Naval/Air Force Courses. <u>Desirable:-</u> Attainments in co and extra-curricular activities will be given preference. The candidate should be physically fit.
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2. Interested Candidates may apply to the Principal Sainik School Nagrota, on the annexed proforma, with a passport size photo affixed and Bio-data, self attested photocopies of all academic Certificates (year-wise/semester-wise, as applicable)/Testimonials (**Relevant to the post only**) and an Account Payee DD of Rs.500/- (Non-refundable) from any bank payable at Nagrota and drawn in favour of Principal Sainik School Nagrota J&K. Alternatively, the fee may be deposited in the School's Bank Account No. 11344228242, State Bank of India, Kandoli Nagrota Jammu Branch, IFSC Code SBIN0003938. **Proof of the fee paid must be attached with the application form for verification.**

3. Application form along with above documents and self addressed envelope with ₹ 26/- stamps affixed must reach Principal Sainik School Nagrota, Jammu (J&K) – 181221, **by ORDINARY POST ONLY, on or before 02 Aug 24. Application forms sent through Registered/Speed Post will not be accepted.** School will not be responsible for any postal delay. Eligible and shortlisted candidates only will be called for selection process tentatively scheduled during Aug/Sep 24. No TA/DA will be paid for attending selection process.

4. The school administration reserves the right to increase/decrease/cancel the vacancy due to administrative/policy reasons. No formal intimation will be given to the applicants.

5. Some unscrupulous elements/touts may try to dupe innocent people/unemployed youths with false promises of providing them jobs in Sainik School Nagrota. At times, they promise job using forged/fake documents, communications, e-mails and websites to authenticate their claims. Therefore, Beware.

Principal, Sainik School Nagrota



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APPLICATION FORM
(TO BE FILLED IN CAPITAL LETTERS ONLY)

Name of the post applied: _____

Category: _____ (Mention as applicable: General/SC/ST/OBC)

Recent
Passport size
photo

1. Name of Candidate: (Mr./Mrs./Miss) _____

2. Father's Name: Mr. _____

3. Date of Birth:

Age as on 01 Jul 24: _____ (years) _____ (months) _____ (days)

4. Permanent Address: _____

Mobile No(s) : _____ and _____ E-mail id _____

5. Correspondence Address: _____

6. Academic Qualifications (For Graduation/PG courses – ATTACH year/sem wise certificates).

Ser	Class	Name of Board/ University/Institution	Year of Passing	Marks obtained	%age obtained
(a)	10 th				
(b)	12 th				
(c)	Graduation				
(d)	Post Graduation				
(e)	B. Ed				
(f)	M. Ed				
(g)	CTET (Paper II)				
(h)					
(i)					

7. Other Qualifications/Courses details (attach photocopies): -

Ser	Qualification	Name of College/ University/Institution	Year of Passing	Marks obtained	%age obtained
(a)					
(b)					
(c)					

8. Experience (Relevant to Post applied only) (attach photocopies): -

Ser	Name of the institution	Post Held	Period of service			Day/Residential School
			From	To	Total Period	

9. Participation in any Games/Co-curricular/Extra Curricular Activity/NCC etc.

10. Hobbies/Other Areas of Interest: _____

11. Documents Attached: -

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

DECLARATION: - I declare that the information furnished above is true and correct to the best of my knowledge and belief and nothing has been concealed therein. If any information is found to be false/incorrect at any stage during recruitment or after selection, it will disqualify me for employment.

Date: _____

Signature of Applicant